



## **SEASONAL LAND TRUST STEWARDSHIP & OUTREACH POSITION**

San Isabel Land Protection Trust, in beautiful Westcliffe, CO, seeks a stewardship and outreach intern to contribute to its land conservation and stewardship mission.

The intern will work closely with staff, landowners and partners on restoration projects that include forest and watershed health, fire mitigation and recovery, sustainable agricultural practices, nonnative vegetation management, reseeding and revegetation, and wildlife habitat enhancement. Additionally, the intern will have the opportunity to contribute to the organization's messaging, outreach and fundraising efforts.

San Isabel, a 501(c)3 nonprofit organization, has protected nearly 41,000 acres through 133 conservation easements in our four-county service area. Our protected properties span irrigated agricultural lands, conifer forests, open meadows, riparian zones, wetlands, piñon-juniper woodlands, and desert draws and mesas, providing irreplaceable habitat for wildlife, clean water, and scenic open space for all to enjoy. To learn more, please visit [sanisabel.org](http://sanisabel.org).

### ***Tasks and Opportunities***

Assist with monitoring conservation easements:

- Prepare field binders for annual monitoring visits.
- Update Salesforce database in preparation for annual monitoring.
- Coordinate with landowners before, during and after monitoring visits.
- Travel to conservation easements and take photos at designated points.
- Record field notes on paper and iPad/GIS applications.
- Enter reports into database; download and record photos.
- Record landowner follow-up as needed.
- Perform internet database research and data compilation (water & mineral rights).

Assist with outreach, event and other administrative functions:

- Assist in staging special events.
- Organize, prepare and coordinate membership mailings.
- Prepare blog posts and updates on social media.
- General office support, including data entry.

### ***Qualifications***

#### ***Education/Formal Training and Experience***

Preference given to applicants enrolled in an environmental management, natural resources, conservation or related field program in an accredited college.

### *Licenses, Certifications and Other Requirements*

- Valid driver's license
- Acceptable driving record.

### *Knowledge*

- General ecosystem functions, agricultural and other conservation concepts.
- GIS and mapping programs

### *Skills*

- Navigating varied terrain using map, compass and GPS.
- Using tact, discretion, initiative and independent judgment within established guidelines.
- Organizing work, setting priorities, meeting critical deadlines and following up on assignments with minimal direction.
- Collaborating and applying logical thinking to solve problems and accomplish tasks.

### *Abilities*

- Establish and maintain effective working relationships with a wide variety of individuals.
- Multitask and be flexible.
- Maintain a high level of professionalism and confidentiality.
- Read and interpret maps and planning documents.
- Define problems, collect data, establish facts, draw valid conclusions and explain their implications.
- Communicate clearly and effectively, orally and in writing.

### *Work Environment*

- Work with a small team in a fast-paced, flexible office.
- Work is performed in office and outdoors in sometimes rugged terrain, with seasonal exposure to weather conditions.
- Occasional weekends and evenings.

### *Physical Demands*

- Ability to hike several miles a day on uneven terrain in varied weather with a backpack and equipment.

**Start Date: May 5, 2018; End Date: Aug. 5, 2018 (flexible)**

Compensation: \$3,000 to \$6,000 total, depending on length of commitment  
Example: \$6,000 estimated for 16 weeks, 25 hours per week, 400 hours at \$15/ hour.

To apply, please contact Kate Spinelli, Stewardship Director, at [kate@sanisabel.org](mailto:kate@sanisabel.org) or 719.250.7955.